

ADP Dependent Audit Services



Let ADP save you thousands of dollars by auditing your employee's dependents on an ongoing basis!

With the rising costs of health care sky rocketing each year, companies are looking for more ways to control costs. One way to control costs is to ensure that your benefits are being offered only to eligible dependents as defined by your benefit policies. Auditing dependent data to request proof of dependent status is an intensive manual effort and requires much coordination between the employee and corporate.

Companies are grappling with rising healthcare costs and are putting their employees under scrutiny to find dependents claimed by employees who are not eligible for coverage.

The ADP Solution

With ADP Dependent Audit Services, ADP's team of dedicated professionals acts on behalf of the employer and request proof of dependent status based on the types of audit you choose.

ADP will send letters to all employees who have enrolled dependents benefits coverage requesting documentation to substantiate their dependent's eligibility. Employees will have a period of time to be determined by you (the audit period) to submit documentation. If they do not submit documentation within the audit period, coverage for their dependent can be terminated. ADP will image all documentation, provide follow up with the employee and produce a standard report for your company's benefits team to review and make a determination to terminate coverage. Additionally our service includes customer

service support to answer your employee's questions about the audit.

Available services include:

- **Full Dependent Audit** – Audit all employees who have dependents enrolled in employer-sponsored benefit plans
- **Full-Time Student** – Audit the current status of all dependents currently flagged full-time students
- **Overage Dependents** – Audit all dependents who are over the maximum age for dependent coverage; request verification of student status or disability
- **Family Status Change** – Audit all FSCs to add or drop dependents from coverage
- **Special Events** – Audit of a special group or population (e.g., domestic partners or acquisitions)
- **Dependent Add** – Audit new hires or newly added dependents at open enrollment

ADP Employee Communication Services

ADP Employee Communication Services (ECS) provides a seamless solution for benefits-related communications. From strategy development through document creation and production, a seasoned team of professionals utilizes the most innovative processes and technologies to provide world class communication products and services.

ADP Health and Welfare Services

ADP Health and Welfare Services provide clients with the experience and expertise needed for enrollment and ongoing administration. By leveraging ADP's self administered Health and Welfare solution, you immediately realize the benefits of our technology, trained staff, administrative systems, IT support, disaster recovery, database management and administrative service functions. We offer you a flexible solution where you can choose the right solution based on your business needs. We offer a self administered solution which consists of hosting and interface management. We also offer a fully outsourced solution where we are performing the day to day tasks for benefits administration on your behalf. Our solutions leverage the exact same technology, so if your needs change over time, ADP can change with you without re-implementation or a change in technology.

ADP Services

Features	Benefits
Full Dependent Audit	Allows you to eliminate ineligible dependents you may have on file, thus decreasing your monthly carrier payments and claims payments.
Ongoing Audits	Allows you to monitor dependent eligibility on an ongoing basis without the hassle of maintaining paperwork.
Customer Service	Leverage ADP's team of professional to assist you through this event. We are staffed to handle the call volumes generated by this activity and can provide consistent and accurate answers to your employees.

TODAY ADP

- Serves over 30 million employees worldwide every payday
- Touches another 15–20 million employees through benefits and HR services
- Serves 5,000 large employers (with more than 1,000 employees), including both public sector organizations and multi-national companies
- Moves half a trillion dollars annually through payroll and tax operations
- Prepares and submits employers' quarterly payroll tax returns to about 2,000 U.S. federal, state and local regulatory agencies
- Stands as the only information technology company and one of only a handful of global companies with a "AAA" rating from the leading investment ratings agencies