

Additional Conditions for Engagement at ADP Canada Co.

TO: _____ (insert name of employer)

and

ADP Canada Co.

I consent and authorize my employer _____ (insert agency name) (the “**Staffing Company**”) to release (before, during or subsequent to my engagement with ADP) a copy of my **background check report(s) and reports containing my personal information to ADP** (including ADP’s Legal and Global Procurement departments in the United States) for the following purposes:

1. to allow ADP to audit the Staffing Company’s compliance with ADP’s requirements and standards related to the engagement of temporary workers by ADP (including but not limited to, confirming that background checks have been performed and properly reviewed, and that proper documents have been executed by each temporary staffing resource engaged by ADP); and
2. if ADP reasonably believes that I have engaged in criminal conduct while engaged by ADP, or violated any of ADP’s policies, to allow ADP to conduct a reasonable internal investigation.

Signed this ___ day of _____, 20__

By: _____

Name: