



Always Designing
for People®

Manage and pay your people your way

ADP Workforce Now® Payroll, Time and Attendance, and HR



Technology has made our lives easier than ever. The technology you use at work should be no less transformative. Running HR and payroll shouldn't be filled with tedious, time-consuming tasks. It should just work, the way it does in your everyday life.

That's why we built the next generation of ADP Workforce Now, a new, all-in-one platform that redefines the standard for HR and payroll technology. It's smart, it's seamless and, most importantly, it's yours — yours to tailor based on how your company works. Intelligently designed, it adapts to you and your business, not the other way around.

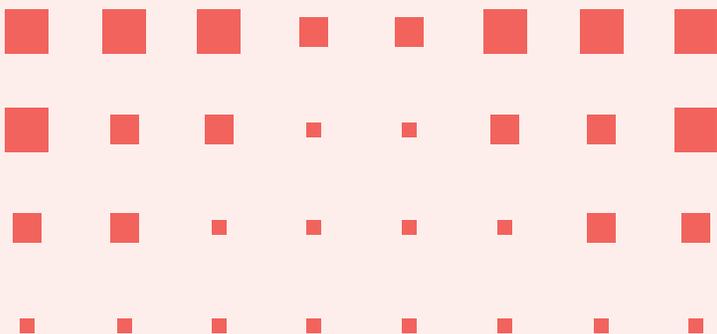
Imagine if you had an easier way to manage your day-to-day HR activities in real-time and do more with less effort. That's the vision behind the next generation of ADP Workforce Now, so you can run HR and payroll your way, every day.

Work and pay your way

- Manage your entire workforce from a single system, tailored to the way you and your business work
- Configure pay, time, and benefits with an intuitive policy management experience built on best practices
- Pay people the way your business runs, and process unlimited payrolls for one price
- Improve efficiency and accuracy with real-time payroll calculations
- Save time with integrated time and attendance that seamlessly syncs your data, so payroll virtually prepares itself

Actionable intelligence

- Capture employee sentiment using research validated survey templates that drive relevant insights
- Run custom reports quickly and easily to make the most of your workforce data
- View your payroll liability in real-time with continuous calculations as changes to employee data occur



Compliance

- Keep one step ahead with automated system updates on the latest federal, state, and local tax laws and HR regulations
- Reduce mistakes with proactive error detection, critical to-dos, and notifications
- Prepare compliant off-cycle payments using an easy, guided experience
- Get employee taxes right with automatic recommendations for state and local tax assignments based on home and work location

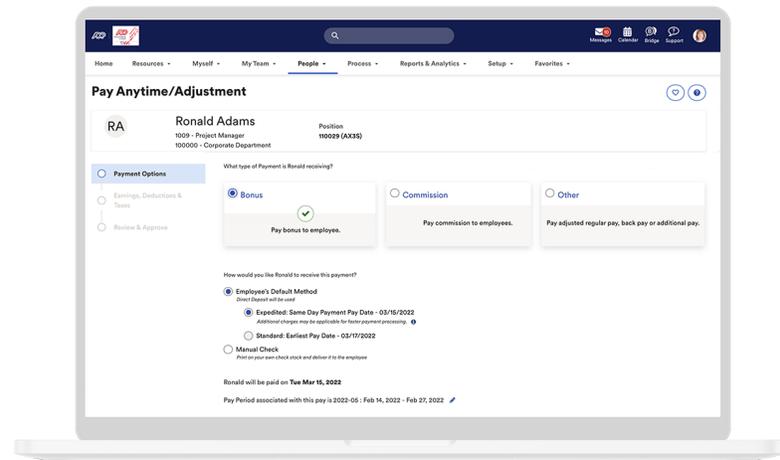
Scalable, flexible suite

- Share your data with vital partners such as accountants and financial providers
- Scale capabilities up or down as your business needs change
- Select for a marketplace of pre-integrated solutions to tailor your system's capabilities
- Feel secure ADP Workforce Now provides world-class security, data privacy, reliability, and scalability all running in the public cloud

Key features

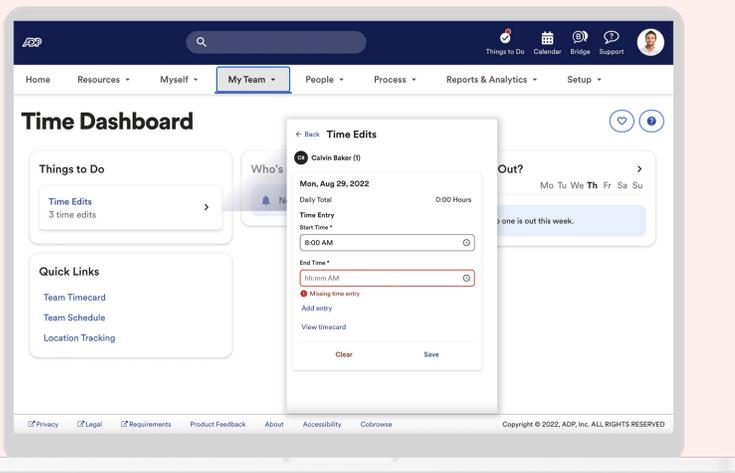
Payroll

- Access all your pre-and post-payroll processing needs from a dynamic dashboard
- Pay anyone, anytime with real-time, compliant tax calculations — even make a same day ACH payment
- Save time with automated General Ledger entries and easy wage garnishment processing
- Enjoy comprehensive tax administration, filing and year-end processing across all 50 states



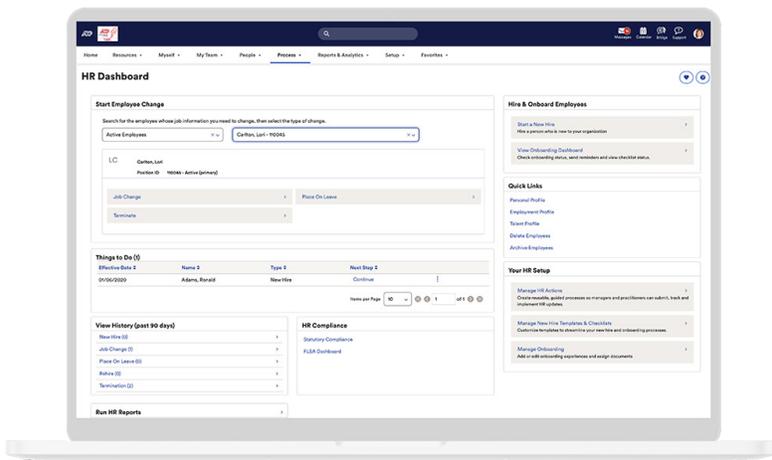
Time and Attendance

- Eliminate the tedious importing of time data with the continuous sync of time and payroll
- Provide convenient smart time capture across multiple devices — web, desktop, time kiosk — for your workers
- Use the Time Dashboard to assist with managing and scheduling your team
- Capture the geo-location of punches and display them as a pin drop on a map
- Simplify even the most complex scheduling, communication, and collaboration needs with ADP's scheduling solution options



HR

- Centralize HR activities and essential information using the HR dashboard
- Simplify the job changes process for promotions, pay changes, and more
- Equip new hires with onboarding via mobile or desktop, including electronic I-9 and e-Verify
- Automate compliance reporting and filing
- Empower employees with anytime, anywhere access to payroll, benefits, time, and more via the #1 downloaded HR mobile app



Reporting

- Leverage the custom report builder or tap into the suite of standard reports to get the information you need, quickly and easily
- Rely on ADP's Analytics for HR and Payroll for a holistic view of your workforce including insights into compensation trends and answer key workforce questions through a story-driven approach

Employee experience

- Give workers visibility into their take-home pay right on their timecards — anytime
- Enable quick and easy submission of expenses via desktop or ADP mobile app*
- Take the mystery out of payroll and provide workers with insights to explain their take-home pay
- Empower your workers with tools to help them understand and optimize their pay
- Give employees more flexibility and control with early access to earned wages, as well as savings, spending and cashback tools

*Expense reimbursement is designed for non-taxable reimbursements only. Your organization must determine whether an item is taxable or non-taxable.

By “Always Designing for People,” ADP creates technology and service experiences to help companies like yours work smarter and your people reach their full potential. The next generation of ADP Workforce Now is built on a native public cloud architecture, providing you world-class security, resiliency and privacy. And, as always, your ADP experience is backed by our expertise and comprehensive support.

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