



# Building a business strong enough to care for its people

After a decade overseeing repair and maintenance for Guess retail stores in the U.S. and Canada, Albert Morales decided to put his skills to work for himself. In 2007, he started MG Building Services, a full-service construction company that provides everything from electrical work, framing and drywall to retrofitting and building stores from the ground up for major retail brands like Gucci, Coach, Michael Kors, Vans and even his old employer, Guess.

## Payroll was dragging everything down

Doing payroll used to be a nightmare. My team would fill out their own weekly timesheets, but some of them were always on the road, so I would get timesheets that were not readable, not on time or covered with coffee. And we were always getting emails or texts, "Oh, I forgot I worked this hour or that hour." On days when I processed payroll, I would have to spend hours trying to track down everyone's hours and reconcile them with the master schedule. It was dragging everything down.

Eventually, I decided I needed an app or software so we could switch to electronic timesheets. I started looking online and saw that ADP did time and attendance. But I recalled having ADP checks when I was employed by Guess, and I assumed my company was too small for them. I figured they wouldn't even look at me until I had 50 employees.

## With ADP, payroll is clicking a button

I ended up calling customer support and asking if they had any local representatives I could talk to. It turned out they work with businesses that have much fewer employees than we do, and they have so many different packages. I looked at a few other payroll providers, but when I saw that ADP had a platform that would let me process everything online, from vacation requests to onboarding new employees and having HR support, and that I could implement 401(k) plans and eventually healthcare, it was a no-brainer.

**Albert Morales**  
Owner



## Quick facts

-  **Company:** MG Building Services
-  **Headquarters:** Whittier, CA
-  **Industry:** Construction
-  **Established:** 2007
-  **Employees:** 14
-  **Locations:** 1
-  **Website:** [MGBuildinginc.com/home.html](http://MGBuildinginc.com/home.html)

**Business Challenge:** Make it more efficient to track time and attendance for a busy, mobile workforce so payroll doesn't eat up hours of valuable worktime.

**How ADP Helped:** ADP's Time and Attendance allows workers to clock in and out on their personal mobile devices, minimizing the time management spends inputting data and processing payments.



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Now it literally takes me less than half an hour to run payroll. Throughout the week, I check in on ADP Time and Attendance to make sure the employee hours reconcile with the schedule, and I can correct any discrepancies right away. When it's time to process payroll, it's mainly just clicking a button.

### **ADP makes us better**

We rely a lot on HR 411, which has templates for all the forms we need to stay compliant. When I had to let someone go, they walked me through what I needed to provide the employee and what forms I needed to fill out. And if there are ever any changes, ADP keeps me informed. When I have a question on overtime, per diem or mileage reimbursement, I can call just to make sure I'm doing it right.

That's the convenience of signing with ADP. They have so many partners and services and are so strong in the market that they can cater to us in a way a smaller provider couldn't. With ADP, we are more efficient, we have more reporting capabilities, and we are saving time and money.

## #workingfor

I've been working since I was 15 years old, so I'm working to elevate my trade. I want to create an environment where everybody is hardworking and productive and we're all learning new skills. If we can elevate ourselves and provide better service, we can get better contracts, and that lets us offer better services for our employees. Ultimately, I want to create a company that's going to take care of my employees and their families.

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