## Implementation support

We can't wait for you to become a part of the ADP Workforce Now® family! We know transitions can be overwhelming, so we've asked your peers to offer some words of wisdom on getting started with ADP®.

From your very first day, you'll have access to:



Rely on the implementation team, they will help you through any issues you might be having. Make sure you do all of the items they request of you in a timely manner, as this will make the process smoother.

**Bronwin Hudson,** payroll administrator, Covercraft Industries, LLC Have an ADP implementation specialist on site or virtually to make sure the process is correct. I did that and was happy they were on hand to handle any issues that came up.

Parbatie Bansi Arzu (Lini), payroll manager, SL Green Management



## Plenty of resources

Use all the tools available. There are so many ways to learn the products — help tips, Learning Bytes videos, community support on The Bridge and Learn@ADP. Everything is set up for you to be successful with the platform.

**Cindy Gapinski,** payroll administrator, Rockler Companies Inc. Take full advantage of the training, both in person and online. Many of the online classes provide simulated training, which is helpful when you finally deploy the product.

Janet Naedele, project manager, Airshare

## Answers to your questions

ADP is very user friendly. If I do need help, I can always call on the experts with a call or e-mail to customer service. They are all very knowledgeable and helpful.

**Jeanine Butler,** payroll and benefits administrator, Hope Orthopedics of Oregon and Willamette Surgery Center I found it helpful to create a list of absolute needs from the beginning. Then as you move through the deployment, create a list of questions.

You can take your needs and questions to your ADP representative to ensure you are getting everything needed for your company and they can answer the questions you had along the way.

**Meranda Tho,** human resources, Walters Management

## For more resources and information, please visit our website.

