

ADP TotalSource®

Give your employees competitive benefits

Great and affordable benefits for small businesses



MORE FOR YOUR EMPLOYEES

Benefits with a wow-factor

Easy benefit enrollement

Answers to employee questions, year-round

MORE FOR YOU

Know what plans to offer with help from an ADP expert

Fully handled benefits administration



Always Designing
for People®

EMPLOYEES WANT TO:

Work for a company that provides competitive benefits

EMPLOYERS WANT TO:

Offer competitive benefits and manage costs



ADP TotalSource offers great benefits that make everyone happy. Available in all 50 states.

- **Medical Insurance** (Including Telehealth)
- **Dental Insurance**
- **Vision Insurance**
- **Employee Assistance Program** (Mental Health & Counseling)
- **Employee perks & discounts**
- **401(k) Retirement Savings Plan**¹
- **Health Advocate**²
- **Health Care Flexible Spending Account**
- **Health Savings Account**
- **Dependent Care Flexible Spending Account**
- **Commuter Benefits**
- **Short- and Long-Term Disability**
- **Group Term Life Insurance**
- **Accident Insurance**
- **Accidental Death and Dismemberment Insurance**
- **Critical Illness Insurance**
- **Group Legal Plan**
- **Basic Life and Personal Loss Insurance**
- **Funeral Planning Services**³



MORE FOR YOUR EMPLOYEES

1. Optional; 2. Must be enrolled in a medical plan; 3. Available only if enrolled in Basic Life Insurance

Contact us at 866-360-2454 or [Learn more](#)

Know what plans to offer

Benefits are important and we want you to be proud of the choices you've made for your employees and their families. Choose with confidence with TotalSource.

HERE'S WHAT WE DO BEFORE YOU BUY, AND EVERY YEAR YOU'RE A CLIENT

STEP 1

Meet with you to understand what **benefits your employees want, and need.**

STEP 3

Break down employer and employee costs from all angles to see how we can help you and your employees stretch your money the furthest.

STEP 2

Compare your current benefits program with **alternative plans.**

STEP 4

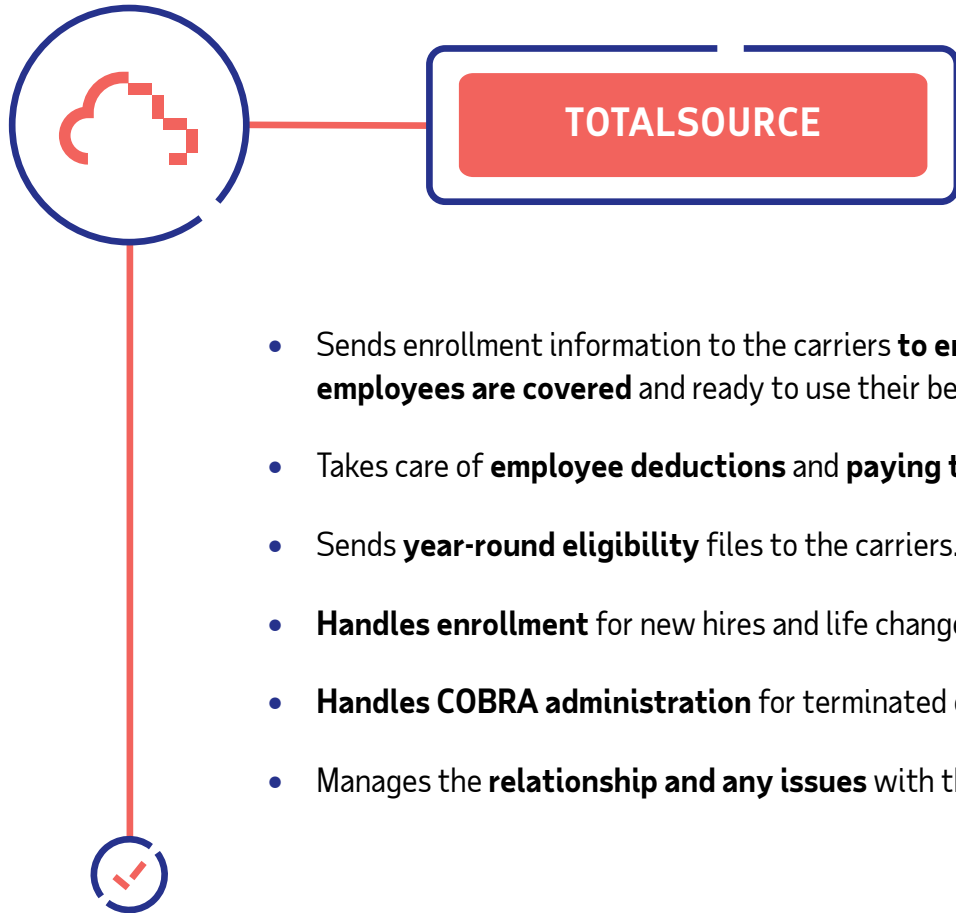
Guide you as you **select the plans** to offer.

We'll crunch the data and work together to **help you make a confident decision.**



Fully handled benefits administration

Once employee enrollments are in, you can kick back and relax. TotalSource handles every aspect of benefits administration for you.



- Sends enrollment information to the carriers **to ensure your employees are covered** and ready to use their benefits right away.
- Takes care of **employee deductions** and **paying the carriers**.
- Sends **year-round eligibility** files to the carriers.
- **Handles enrollment** for new hires and life changes.
- **Handles COBRA administration** for terminated employees.
- Manages the **relationship and any issues** with the carriers.

There are **no benefits tasks to figure out.**
Ever.



MORE FOR YOU

Contact us at 866-360-2454 or [Learn more](#)

Easy benefit enrollment

With TotalSource, you aren't on the hook for organizing open enrollment. We are. We communicate benefits and timelines to your employees and manage the enrollment period. Oh, and we handle all your employee's questions, too.

WHAT YOU NEED TO KNOW

1. We handle **all the enrollment communication** to your employees for you.
2. We provide onsite or virtual benefit meetings to answer employee questions.
3. Your employees **enroll in benefits online**. It's quick and easy!
4. For those who prefer to enroll by phone, we do that too.
5. **We're your employee's go-to for answers** to their benefit questions.
6. We take care of enrollment for new hires and people with life changes (marriage, etc.) throughout the year.
7. **We handle all the administration** for you.



Premium employee support year-round

When your employees have questions, our MyLife Advisors are always a phone call away. These are real people, ready to help.

HERE'S WHAT YOU AND YOUR EMPLOYEES CAN EXPECT



WE GREET YOU QUICKLY BUT DON'T RUSH YOU THROUGH YOUR CALL

We answer your call in less than 1 minute and spend as long as your employee needs on each call.



WE TREAT YOU WITH RESPECT AND CONNECT WITH YOU AS AN INDIVIDUAL

Callers give us an 9 out of 10 overall satisfaction rating.¹



WE ANSWER QUESTIONS THE FIRST TIME

9 out of 10 calls are resolved the first time.¹



WE DON'T LEAVE YOU HANGING

We own closing the loop with answers to any questions that we couldn't resolve on your first call.



THERE'S NO LIMIT TO THE NUMBER OF TIMES YOUR EMPLOYEES CAN CALL

We've happily answered 1 million calls this year.¹

Your employees **will love how great they're treated** when they call TotalSource.



See video>

Talk to TotalSource today to see
what else we can do for you.

866-360-2454 or [learn more](#)

adptotalsource.com

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