



Telephone Monitoring/Recording
Consent Form

I, _____, have been advised that ADP may monitor and/or record my telephone conversations from ADP-provided phones that I utilize to make or receive business-related calls, even if the calls are not business related. Accordingly, I understand that these phones should only be used for business-related calls. Such monitoring and recording may also capture screen shots of the computer systems and applications that I access while on the telephone calls.

I have been advised of the purpose of the monitoring and/or recording, which is for quality assurance and other business purposes. I have also been advised that monitoring and/or recording may occur at any time, during any call for whatever time period ADP determines, and without prior or further notice to me.

I have read and understand the above. I consent to my telephone conversations and screen shots being monitored and/or recorded as described above.

Signature

Date