

# ESSENTIALS

## National Account Services Overview



ADP pays 1 in 6 private sector workers in the United States. And we're global: We serve approximately 545,000 clients and are the single source for employee administration in 31 countries around the world.

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# THE BUSINESS BEHIND BUSINESS

ADP is the consistent, strategic business partner that organizations count on to accomplish their goals. Businesses with employees worldwide have long trusted ADP to expertly administer their important and essential human resources, benefits and payroll functions. And, for more than half a century, we have provided large employers leading solutions that have evolved to meet their advancing needs.

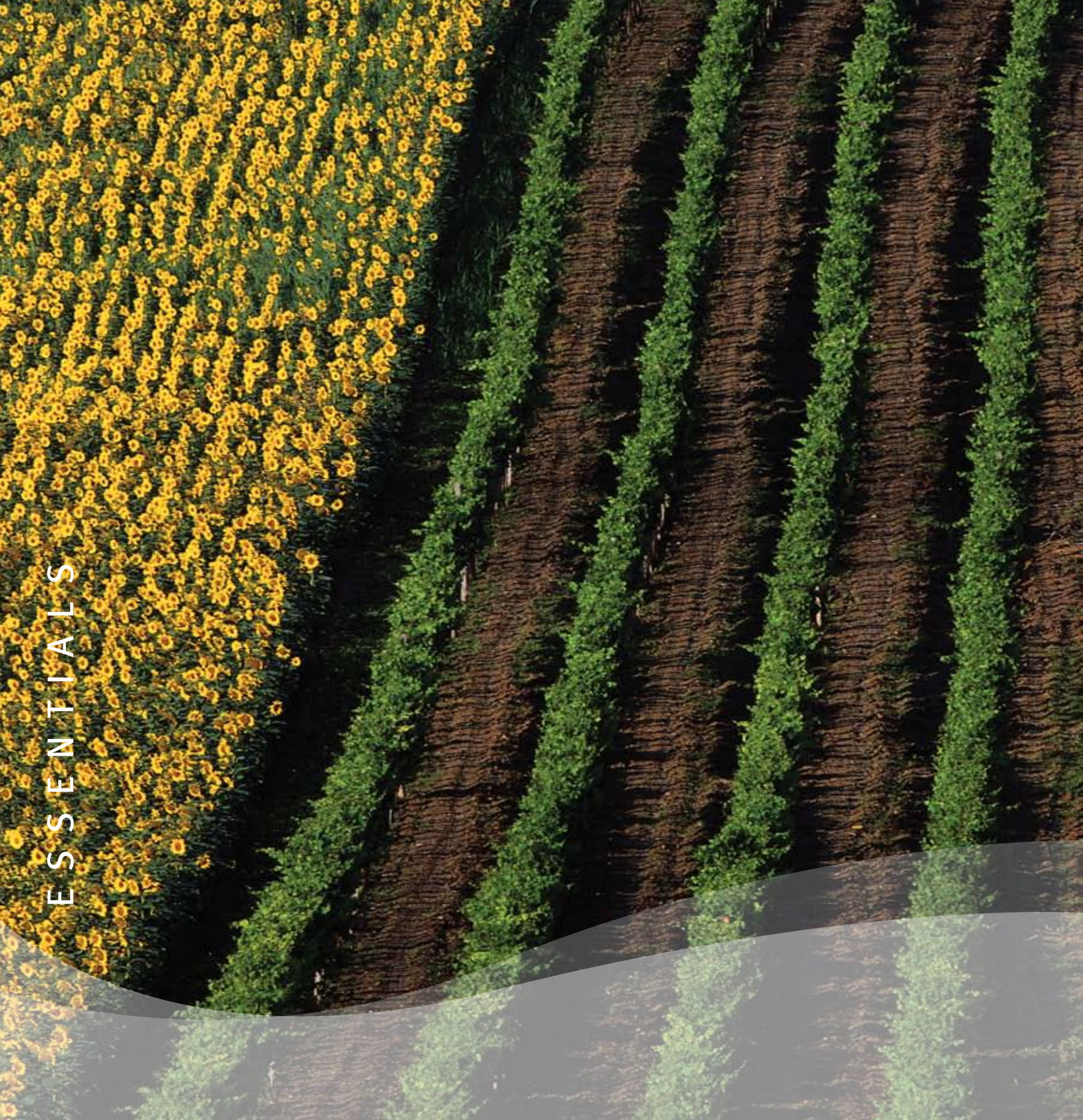
ADP is one of the largest providers of computerized transaction processing and information-based business solutions in the world. And we measure our success through the performance of our strategic businesses. ADP National Account Services has achieved market leadership by demonstrating consistency in product leadership, World Class Service and being an employer of choice.

ADP's vision has always been about helping our clients succeed with efficient payroll outsourcing solutions. Our best practices free organizations to focus on their core business and provides solutions that help them grow and adapt.

RESPONSIVE  
SUPPORTIVE  
RELIABLE ESSENTIAL



**ADP National Account Services works with more than 5,000 large employers (businesses with more than 1,000 employees), including both public sector organizations and multi-national companies.**



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# FUNDAMENTAL TO ACHIEVING YOUR ORGANIZATIONAL GOALS

By leveraging the experience of a dedicated payroll provider, you benefit from enhanced service delivery, access to superior technology and reduced costs. By partnering with ADP National Account Services, you gain access to the knowledge base of a proven leader.

Providing timely, accurate payroll processing is an absolute business need, which presents a unique challenge to large organizations like yours. Employee compensation requirements are diverse, and they seem to change overnight. Your employees expect the best in accuracy and ease-of-use. ADP's best-in-class payroll solutions ensure that your employees' payroll service needs are met on time, every time.

Our flexible payroll service models cover the broad spectrum of payroll needs, ensuring a smooth payroll process from start to finish. And, our multiple payroll solutions offer you choices for payroll outsourcing administration and implementation, each designed to meet the evolving requirements of today's large employers.

RESPONSIVE  
SUPPORTIVE  
RELIABLE ESSENTIAL

A high-speed photograph of a large splash of clear water against a white background. The water is captured in mid-air, creating a complex, crystalline structure with many small droplets and larger, more defined shapes. The lighting is bright, highlighting the transparency and texture of the water.

ADP National Account Services prepares and submits employers' quarterly payroll tax returns to approximately 2,000 U.S. federal, state and local regulatory agencies.

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# RELIABILITY YOU CAN TRUST

Not only does ADP provide the broadest range of expertly administered human resources, benefits and payroll services, but organizations also depend on us to execute these key functions with precision. With ADP as your partner, you can count on the peace of mind that comes from knowing that your services are time-tested for smooth, effortless delivery. Our proven best practices are efficient without compromising the quality of the employee experience. Our knowledgeable, highly qualified associates respond to client needs with prompt professionalism. And, our innovative technologies serve as the foundation for coordinating data into well designed processes that deliver on their promises.

ADP's benefits services optimize your organization's benefits programs, whether you require a standalone service or a completely integrated benefits solution. As an ADP client, you can choose from many world-class benefits services and options, including:

- Health & Welfare Services
- Employee Self Service
- Flexible Spending Accounts
- Commuter Benefits
- COBRA Services
- Employee Communication Services
- Retirement Services
- Participant Service Center
- Carrier Enrollment

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**ADP electronically moves over one trillion dollars in client tax, direct deposit and related client funds annually through its payroll and tax operations.**

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# RESPONSIVE TO YOUR BUSINESS OBJECTIVES

Successful organizations concentrate on doing the right things well, and recognize the difference between their core and vital business activities. Businesses that outsource essential, non-core functions to ADP gain a cost-effective strategy that creates considerable advantages, including process efficiencies, capital cost-savings and compliance confidence. More than 5,000 large organizations rely on ADP to deliver their critical employment functions. They gain unparalleled service capabilities along with the freedom to focus their daily efforts on strategic initiatives.

When companies turn to ADP, they gain access to new capabilities, more capacity and greater efficiencies. Our World Class Service improves financial control, risk management and service flexibility, and reduces costs through economies of scale. We enhance productivity and employee satisfaction with self service tools that give your employees more control over their personal information. Organizations count on ADP's extensive experience, expertise and excellence to process critical transactions accurately every time. And when businesses rely on multiple services from ADP, they gain cost-savings created by streamlining the processes, people and systems that integrate separate functions.

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**ADP serves more than 30 million employees worldwide every payday and touches another 15–20 million employees through benefits and HR services.**

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# ADVANCING AS YOUR NEEDS EVOLVE

ADP's Comprehensive Outsourcing Services (COS), our business process outsourcing solution, enables large employers to fully outsource their payroll, time and labor management and HR, as well as benefits services such as COBRA and Flexible Spending Accounts, including compliance and employee call center support. Combining these core offerings with the administration of payroll and HR relieves you of many back-office tasks, allowing you to focus your resources on running your business.

Crucial to achieving business goals is preparing to meet the challenges that inevitably lie ahead. ADP's service delivery capabilities have the flexibility and scale necessary to react to the shifting needs of growing, dynamic organizations. As an ADP client, you tap into our wealth of resources, enabling you to relinquish the burdens of constantly upgrading technologies, serving more locations and complying with the latest regulations. Organizations know that they can rely on the world's leading provider for the human resources, benefits and payroll service innovations that will transition them seamlessly into the future.

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## **LARGE COMPANIES WORLDWIDE RELY ON ADP**

ADP offers the broadest range of human resources, benefits and payroll administration services that companies need to provide essential employment functions with unparalleled reliability. Organizations count on ADP's extensive expertise, technology and operations precision to process critical transactions accurately every time. When companies depend on multiple services from ADP, they gain additional advantages created from streamlining processes, people and systems to integrate data from separate functions through one gateway.

ADP is the world's leading provider of outsourced payroll, human resources and benefits.

### **PAYROLL**

Comprehensive ADP solutions provide the peace of mind that comes from knowing payroll and payment of payroll taxes are consistently efficient, correct and easy to manage. And our interactive online resource empowers employees and supervisors with essential productivity tools. ADP's time and labor management services yield an immediate return on investment through faster, more accurate payroll and tighter control of employee time and attendance. Better workforce management, improved productivity and enhanced decision making can help your organization optimize labor resources and reduce time and labor management costs with time and labor tracking software.

### **HUMAN RESOURCES**

ADP's established HR platform and employee and manager self service applications allow your organization to take advantage of the flexibility and efficiencies provided by ADP for everyday tasks such as personnel and payroll administration, data management, performance management and compensation management.

### **BENEFITS**

ADP's wide array of solutions deliver programs with the superior service that helps retain employees, while freeing in-house resources to focus on strategic business goals. Services include Health and Welfare, COBRA, Flexible Spending Accounts (FSA), Commuter Benefits, Total Compensation Statements and Carrier Enrollment Services.

SUPPORTIVE



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RELIABLE



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Outsourcing for HR, Benefits and Payroll

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