

ADP® Mobile Solutions for Time & Attendance



A more human resource.®

Fast and easy access, where and when you need it

Improve productivity and compliance while saving managers and employees time

ADP® Mobile Solutions is a secure, simple, and intuitive Human Capital Management (HCM) mobile app for all the most common HR, benefits, payroll, time and attendance tasks.

One app that helps employees do so much, is why ADP Mobile Solutions is among the top ranked free business apps for both Apple and Google Play, and is used by more than 250,000 businesses and 15 million people.

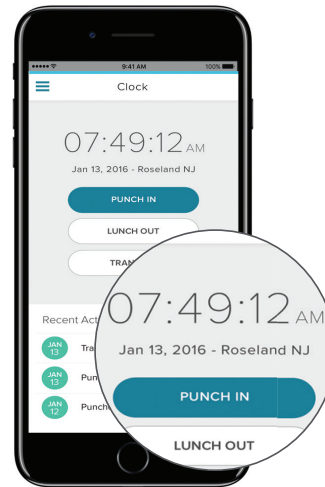
The app is included with your ADP Time & Attendance solution, and it helps employees and managers:

- Clock in and out
- Enter vacation, sick, etc.
- View and edit exceptions
- Transfer departments
- Edit and approve timecards
- View schedules
- Create schedule assignments
- View time off balances
- Request time off
- Approve/deny time off
- Shift swapping

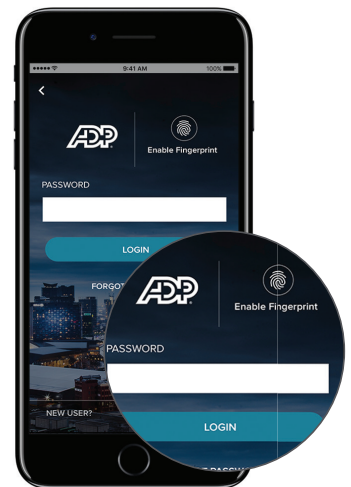
All of this convenience comes in the same app as pay statements, retirement balances, pay card status, benefits, health savings account, company news and more!

Meets your diverse workforce needs

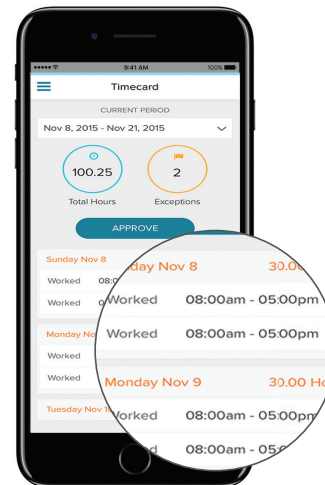
- **24/7 access** – fingerprint or password login, with fast recovery of forgotten usernames and passwords
- **Mobile calendar** – central location where employees can view work events, including work schedule, paid time off dates, and pay schedules by day, week, and month



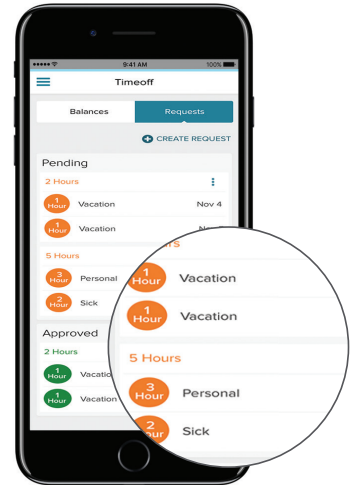
Clock In/Out/Transfer



Fingerprint Access



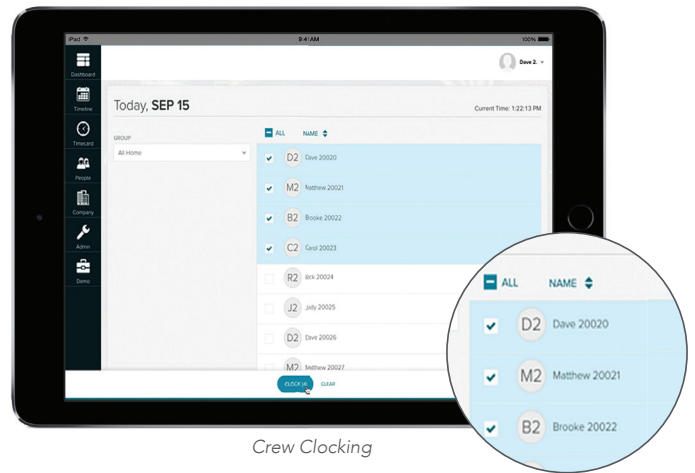
Schedule View



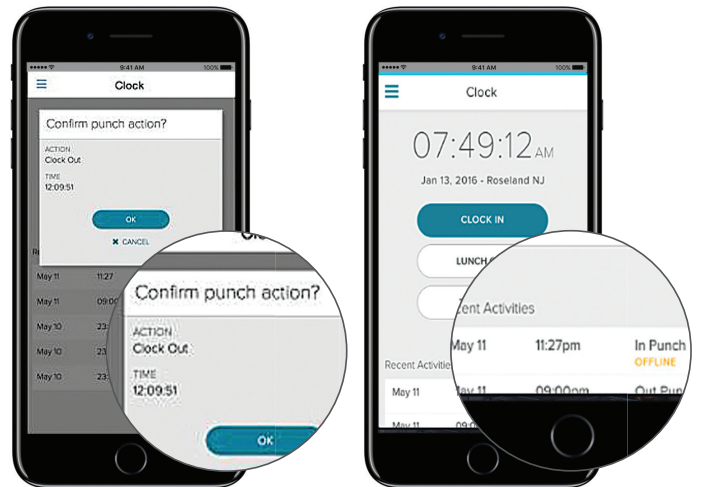
Time Off Request



- **Geo-fencing** – you specify the distance from a location that is allowed for clocking in and out, and the app leverages GPS tracking to enforce it
- **Offline punching** – capture punches when not connected to the application server or cellular network
- **Crew clocking** – managers can clock in and out for up to 100 assigned employees and perform job transfers with a single transaction
- **Schedule management** – managers can view their employees' schedules on a single calendar and make changes
- **Timecard confirmation** – adds an optional layer of data integrity for workforce management
- **Shift swapping** – employees can easily find people and shifts to swap, so they can create a schedule that works for them. Send and process requests from anywhere.



Crew Clocking



Timecard Confirmation

Offline Punching

Note: Feature availability varies by solution. Contact your local ADP representative for more details.

One app for all of your HCM needs

Top ranked among FREE business apps in both the Apple App and Google Play stores

Available at:

