INNOVATIONS IN THE PUBLIC WORKFORCE

A GOVERNING Editorial Online Forum

Thursday, August 16th, 2012

Sponsored by:





Tod Newcombe Editor GOVERNING

During Our Time Together

Tod Newcombe Editor

(moderator) GOVERNING

Heather Kerrigan Correspondent

GOVERNING

Ryan Evans Finance Manager, Office of the Governor

Budget & Program Planning, State of Montana

Jana Petersen Director of Administrative Services

Boulder County, Colorado

Mike Smith Director, Public Service University

City of Albuquerque, New Mexico

Katrina Sommer Sr. Community Development Analyst

Office of Community Dev., St. Louis County, MO

Jon Bernstein Director, Vertical Marketing

ADP



Jon Bernstein

Director, Vertical Marketing

ADP



Heather Kerrigan
Correspondent
GOVERNING



Mike Smith
Director, Public Service University
City of Albuquerque, New Mexico



City of Albuquerque Public Service University

A Corporate University

"Promoting Excellence in Public Service through Life Long Learning"

"We are One City, One Team, whose decisions and actions result in enriched services inspiring public confidence."

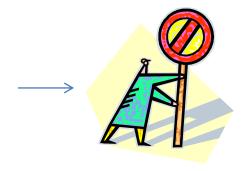
The Backstory



2002 -2003 Concept Development



2004-2007 Concept Prototype Testing



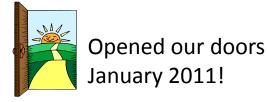
2007
Budget Cuts
Centralized Training Closed



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Jan -July 2010

What happened to centralized training?



December 2010

New Administration

Mayor Richard J. Berry

2008 -2009
Underground
Movement
to keep the concept
breathing



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OUR PROMISE TO THE COMMUNITY

We are One City, One Team, whose decisions and actions result in enriched services inspiring public confidence.

OUR VISION

Public Service is viewed as a positive career choice in the eyes of the public and employees. Learning strategies are a key performance indicator in organizational and community planning and outcomes.

OUR MISSON

To continuously build and drive a learning organization system that instills excellence in employees, organizational and community behaviors, image, and results. This is achieved through the use of strategic blended learning delivery systems that support the attainment of prescribed organizational and community based goals. All learning strategies consider the best interest of promoting effective, efficient, and positive behaviors and processes that favor and promote "Public Service Careers".







- CABQ Business Entity
- ABQ Citizens
- External Workforce
- Partners
 - Community

Subject Matter Expert Committees

Learning Council

Internal/External Partnerships

Management Development Institute

NSDP (New Supervisor)

Pre Mgt. Development Program Facilitative Leadership Programs

Professional Manager Series Programs (SERT)

Mandatory annual training for managers

Managers Tool Kit (JIT)

CAO Directors Retreat

Human Capital Management Forum

Customize Learning Systems

Leadership Branding

Lean/Six Sigma Black Belt /Green Belt Certification Program Employee- Career

Development

Institute

Tuition Assistance and Educational Leave Program

Career Enhancement Programs
(WorkKeys/Keytrain)

NEO/NEIP

Personal Enhancement Programs
Trainer Academy/Train the Trainer
Customized Workforce Learning Systems

Institute of Safety & Health

Loss Prevention/Safety Training City Operators Permit Training Health Fairs

Preventative Health Care Classes Health Care Awareness Classes Health Risk Assessments Employee Benefit Awareness Workforce Research & Development

Skills Based Hiring Research/Beta Model (New Options Project) ACT WorkKeys Certified Supervisor Assessment (CSA) Prototype Testing

Organizational
Development/Design

- Facilitation / Intervention
- **Business Process Review/Design**
- Survey -Research
 Design/Deployment
 - Learning System Development & Design

Blended Learning System Schema



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Blended Learning System Schema

Learning Content
Management
System
(Camtasia , Articulate,
Adobe E-Learning Suite)



Learning
Management
System
(Globalclassroom.us)



ERP
PeopleSoft
HR E-File





Talent Management System

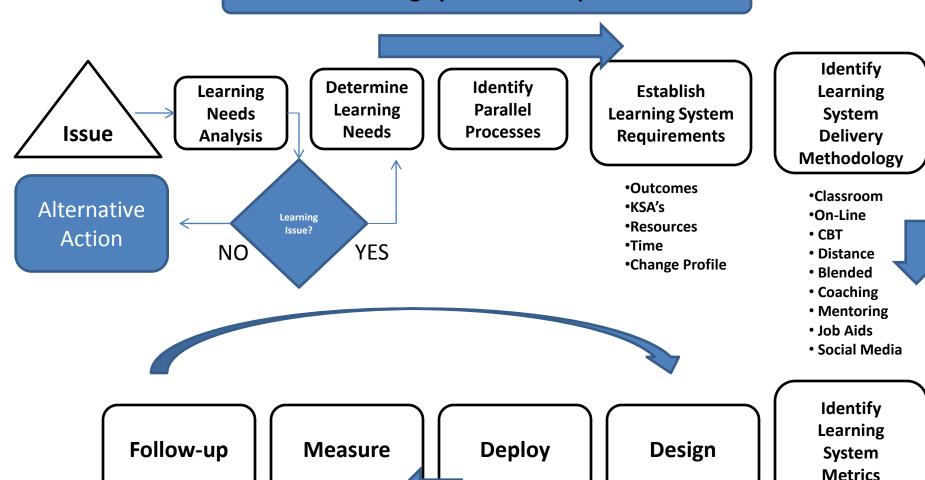


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Blended Learning System Development Schema





Measure

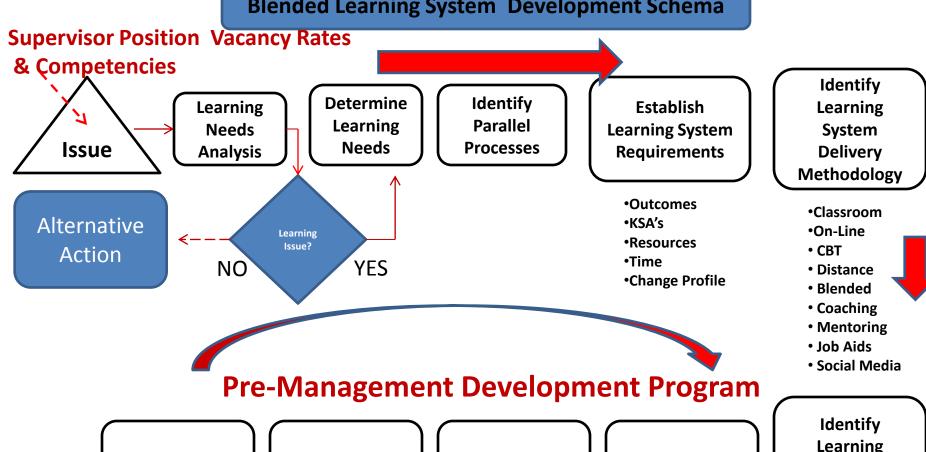
Follow-up

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Deploy

Design

Learning **System Metrics**

Pre Management Development Program

Input

- No prior Supervisory experience
- No management degrees
- Passing Accu-placer Scores
- Writing Sample
- Pass computer literacy screening
- Recommendation from Director
- Work Keys scores minimum
- Selection by Learning Council
- Appointment by CAO
- Desire to promote in to a supervisory capacity

12 months

Transformation/ Shaping

- 40 hours a month live classroom /mentoring (Socratic Method)
- 40 hour a month web based learning
- REAL Business Plan
- REAL Project Plan
- Complete 7 credit hours at CNM Community College
 - Principle of Mgt.
 - Quality Tools
 - Project Management
- Toastmasters International speeches
- WorkKeys 5-5-5 (Reading for Information. Locating information, Applied Math)
- OSHA 10
- Exposure to hiring executives

OUTCOME

- Graduates receive
 2 years service
 credit as a
 supervisor when
 applying for City
 jobs
- Proven abilities
- Job ready entry level supervisors

OUR MAJOR EXTERNAL PARTNERS















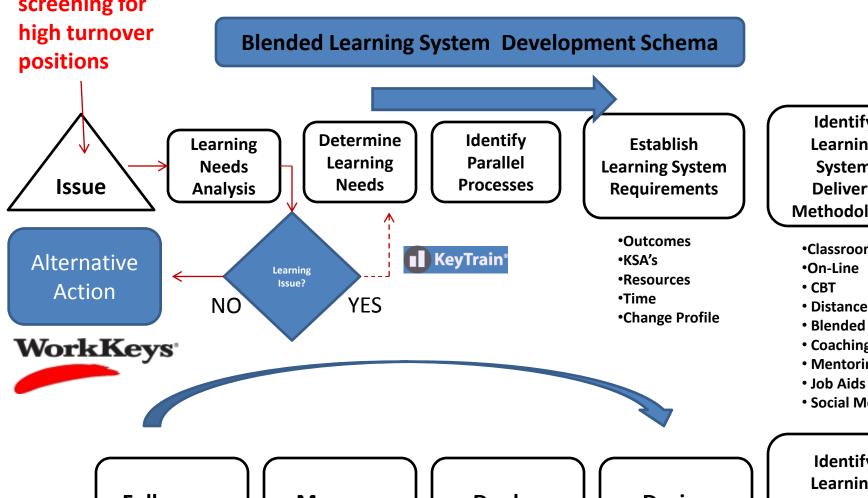
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Better applicant screening for high turnover



Identify Learning **System Delivery** Methodology

- Classroom
- Distance
- Coaching
- Mentoring
- Job Aids
- Social Media

Follow-up

Measure

Deploy

Design

Identify Learning **System** Metrics









educate innovate

COLLECTIVE IMPACT FOR THE CITY'S FUTURE









City / New Options Partnership



Albuquerque: first large municipality in the country to integrate skills-based hiring using **WorkKeys**®









PARTNERSHIP STRATEGIES 2011-2012



In February 2011, Innovate+Educate signed an MOU with the City of Albuquerque to create a partnership under the New Options Project, funded by the W. K. Kellogg Foundation. The agreement included \$125,000 in in-kind services for the City to deploy a skills-based hiring strategy

- Profiling for permanent positions across City of Albuquerque
- City of Albuquerque event with New Options Summer 2011
- Job profiling training costs and travel to training
- Technology services including wiring, bandwidth needs
- Integration of HR portal with New Options (Monster) portal
- Part time intern from UNM assisting with the Project









2011-2012 STRATEGIES



- Integration of summer jobs into the New Options database
- Continued training with City of Albuquerque
- Continued profiling services for positions in City
- Working with CNM to develop management training program
- Continuing to keep intern on staff
- Creating a 3 day a week position to help with providing assessments at Public Service University headquarters
- A partnership with the Hispano Chamber of Commerce to expand testing services
- A 3 year unlimited license purchase between I+E and NM DWS (value \$400,000)





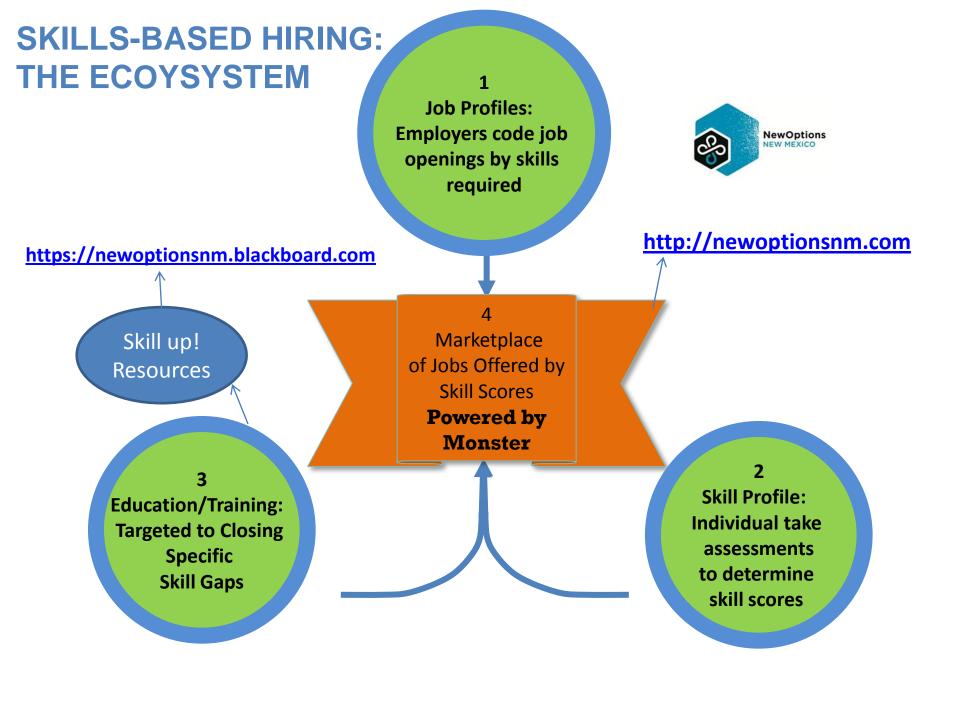
What is the New Options Project?

Skills-based Hiring

In New Mexico we are leading an effort to transform the national employment system that increases job opportunities for all citizens by shifting the hiring paradigm to include measures of 'real world' skills (not just traditional measures like degree & resume.)

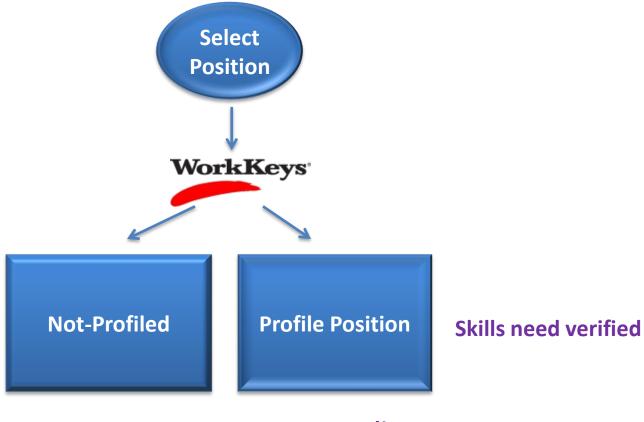
The New Options Project is a national, multi-year initiative of the W.K. Kellogg Foundation







Profiling versus Not Profiling



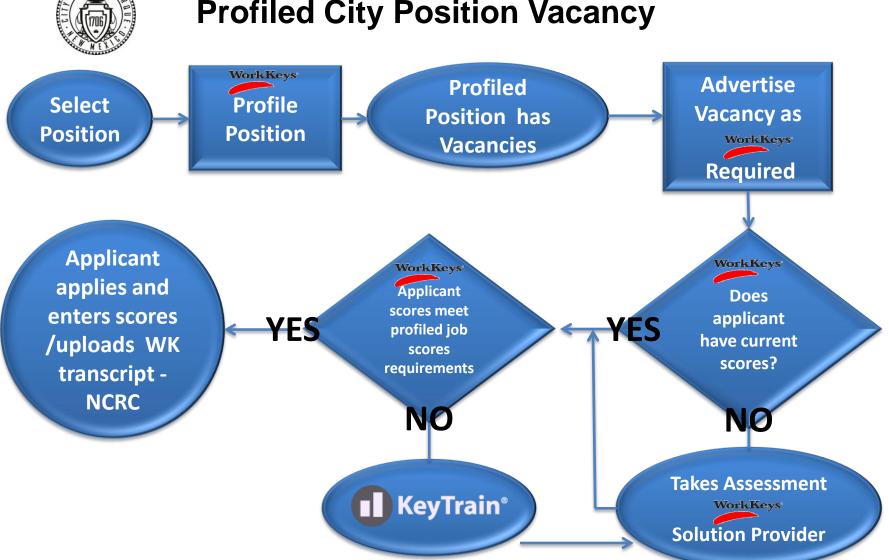
Skills need estimated

Not EEOC Compliant

EEOC Compliant



Profiled City Position Vacancy





Profiled City Position Vacancy

Work Keys Job Profiling a Position



Work Keys System Profiled Deployments

Traffic Engineering Technician Helper B MCO/Sun Van Driver (Pool Position) **Commercial Collection Driver Residential Collection Driver Airfield Worker Aviation Police Officer Animal Service Worker FCS Teaching Assistant**





Mar 2012 April 2012 June 2012 July 2012 Sept. 2012 Nov. 2012 Jan 2013 June 2013



Jana Petersen

Director of Administrative Services

Boulder County, Colorado

M

We are a solutions-focused team of dedicated human resources professionals who serve Boulder County's most valuable asset, our employees, by providing services to attract, develop, motivate and retain a diverse workforce.

G R A M

- > Foundations in Public Service Certificate
- > Catch the County Culture
- > Catch the Bus
- > Institute of Public Service
- > Leadership Academy



LEADERSHIP ACADEMY

One year development program that offers training in Organizational Stewardship, Personal Mastery, Interpersonal Mastery, and Boulder County Business Acumen.

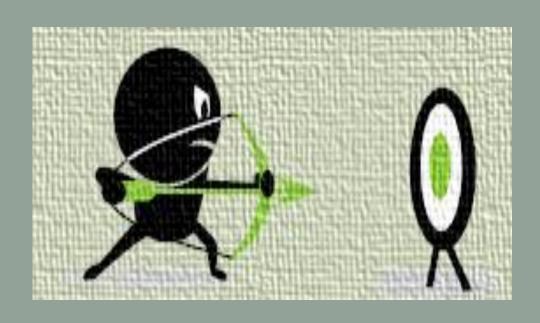
- Mentor pairing
- > Action Team project
- Group trainings
- > Living Leaders series
- > 360° Evaluation and Coaching

Total cost: \$25,000 per year

GOALS OF LEADERSHIP ACADEMY

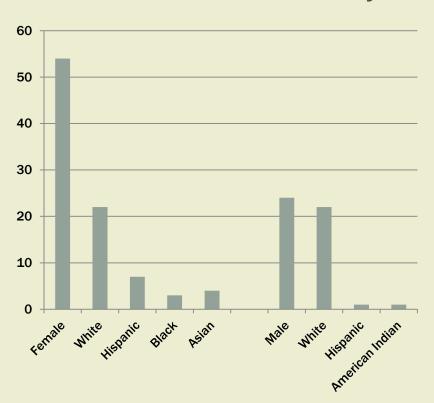
- > Assist the County with succession planning related to expected high turnover in upper and middle management roles in the coming years
- Proactively support the retention of employees of diverse backgrounds by giving them opportunities for professional development
- Fulfill the County's mission to provide the best in public service through role modeling
- Enhance cross-departmental collaboration and cooperation by building relationships among employees from different work groups

LEADERSHIP ACADEMY RESULTS

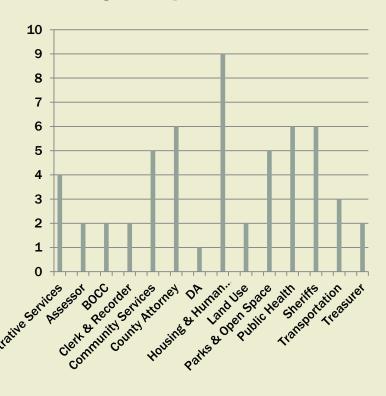


Participant Demographics 2009-2011

Gender and Ethnicity



By Department



PROGRAM HIGHLIGHTS

- > From 2009-2011, 54 graduates of the program
- Average tenure of participants, 9.4 years
- > 2012 class is largest class to date with 23 participants
- Only 4 have left the county
- > NACO Award Winner 2010
- > 19 graduates have been promoted or assigned higher level duties



Q&A with Ryan Evans and Katrina Sommer

Ryan Evans
Finance Manager
Office of the Governor
Budget & Program Planning
State of Montana



Katrina Sommer
Sr. Community Development Analyst
Office of Community Development
St. Louis County, Missouri



Questions

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Thank you for attending!

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